

**METROPOLITAN ENVIRONMENTAL TRUST
BOARD OF TRUSTEES MEETING**
Thursday, April 14, 2022 1:00PM
St. Francis Conference Room, Tulsa Chamber of Commerce
WTI, One West Third Street. Suite 100, Tulsa, OK
Meeting Minutes

Present

Ellen Bussert, Bixby
Scott Eudey, Broken Arrow
Julie Monnot, Claremore
Gerald Gilbert, Glenpool
Charlene Lawrence, Owasso
Derek Campbell, Sand Springs
Terry Ball Tulsa
John Fothergill, Tulsa Co

Not Present

Matt Rake, Coweta
Craig Stokes, Collinsville
Jenks Trustee
Doug Moore, Wagoner

Others Present

Beth Anne Childs, Attorney
Meagan Farrin, Attorney
Jerry Schuber, BA
Robert Carr, Jenks
Barry Parsons, Jenks
Gary Pereceful, New Commercial
Bobby Schultz, M.e.t.
Terrie Hannam, M.e.t.
Maureen Turner, COT

The Trustees of The Metropolitan Environmental Trust met on April 14, 2022, as posted with Tulsa City and County Clerks on April 11, 2022. Chair Scott Eudey called the meeting to order at 1:00 PM. He read Agenda Item B as to consider, discuss and take appropriate action, including to adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue the following items:

Item 1) Introductions: Possible Jenks Trustee

Chair Scott Eudey welcomed Jenks visitors; Robert Carr and Barry Parsons who is the new public works director in the City of Jenks.

Item 2) Consideration, discussion, and possible approval of Minutes for the Board of Trustees Meeting on March 10, 2022

Terry Ball moved to approve the March 10, 2022 Minutes. John Fothergill seconded the motion. The motion passed unanimously.

Item 3) Report from the Executive Director for March 2022, including specifics on Meetings and Activities

Director Bobby Schultz stated it was a good month for M.e.t. exposure in the community. He reviewed various schools where the educator is teaching including a new one, which is Moore Elementary Changemaker Club. He said there were meetings associated with Broken Arrow's Trash Bash and PepsiCo to discuss the rural education plan with the grant. He said he met with Hoover Neighborhood Association and had the opportunity to discuss the importance of what can go in the curbside recycling bin. Also, he spoke at the Sunrise Rotary Club where we discussed clarifications on types of plastics. He said he participated in Holly Frontier's Community Advisory Panel.

4) Fiscal Year 2021-2022 Financials, including Balance Sheet, Income Statement, General Ledger by Center, Budget Report, and:

Item 4a) Review Budget Report, Consider Approval of Budget Report with Possible Amendment Transfers and/or Appropriation of Additional Revenues

Bobby Schultz reviewed the *Balance Sheet* and *General Ledger by Center*. On the General Ledger, Bobby Schultz pointed out that Bixby and Broken Arrow have had more revenue than expense. Regarding the *Budget Report*, he pointed to Line 10 for Bulb Revenue commenting that we have a new account where we sent out a

\$1,000 invoice so we expect a better revenue stream in the future. For Line 4999 Misc. Income, he reminded all that we had transferred carryover from the previous year into this line item (left column) but shows and revenue year to date as \$506, because those funds are still in a cash account and not transferred in as income side of the operating budget yet.

Bobby Schultz referred to Line 106 for polycarts. He said Grove Elementary had contacted us for carts for recycling and we were out of both the 18-gallon totes and the desk side bins. The minimum order was for 286 of the 18-gallon totes and 297 desk side containers for \$6,204. This will be billed to the DEQ grant but wanted to make you aware of why the amount is much larger than anticipated and can be offset by the fact that we have not spent the budget in the supply code. Overall, the expenses are fine.

Item 4b) Consider Approval of Receipts and Disbursements for March 2-31, 2022, and April 1, 2022

Bobby Schultz reviewed the following checks:

- Check #25779 Maltzberger Propane is a new vendor for propane. The last company was not responsive to timely deliveries.
- Check #25794 All Maintenance Supply for \$457.30 for trash liners and paper towels utilized at the recycling centers.
- Check #25808 Pro Overhead Door for \$417 is a repair on the overhead door for edging.
- Check #25810 for Randy Brumley Music for \$250 is for live entertainment at the Enviro Expo.
- Check #25811 for Rehrig Pacific Company for \$6,154.70 was for the recycling containers discussed previously.
- Check #25796 for Arvest Bank for \$137.65 for mostly educational supplies and mentioned a credit for an ORU Career Fair that was cancelled.

Bobby Schultz reviewed the April 1st rent checks.

John Fothergill moved to approve the receipts and disbursements from March 2-31, 2022, and April 1, 2022. **Terry Ball** seconded the motion. The motion passed unanimously.

5) Presentation, discussion, and possible action on Recycling Depot Program including:

5a) February Material & Revenue Depot Report with Operational Revenue Comparison

Bobby Schultz referred to Page 3 showing February's revenue. We were able to sell aluminum at the highest price in recent memory. We received \$1.08 per pound. Page 6 in Bixby the total paper and cardboard is up from January. He compared January and February numbers for Broken Arrow, Collinsville, and Coweta. He said we plan to put in a new sign at the Coweta site since there has been so much difficulty for citizen finding this location. He pointed out the decrease in glass collections at the Downtown Center due to the discontinuation of the interspersal loop, bar & restaurant pilot program.

Item 6) Consideration, Discussion and Possible Approval of a Resolution for Previous Cardboard Agreement

Beth Anne Childs said she was contacted by the M.e.t. Director about an agreement that the former director made with National Waste to save the M.e.t.'s budget. She felt it was necessary to draft a resolution that walked through what happened history of this agreement. It was close to a wash financially, however, she said it was necessary to have a history of what transpired.

Terry Ball moved to approve the resolution as presented. **John Fothergill** seconded the motion. The motion passed unanimously.

Item 7) Consideration, Discussion, and Presentation on Household Pollutant Regionalization, including Voucher Numbers Utilized

Bobby Schultz said March showed 80 vouchers of which many from the Big Spring Clean event. Bixby is going to be billed for more vouchers.

Item 8) Consider Approval Memorandum of Extension of Term of Second Joint Cooperative Interlocal Agreement between the Metropolitan Environmental Trust and Tulsa Authority for the Recovery of Energy

Beth Anne Childs said he reviewed for legality, and all is in order.

Terry Ball moved to approve the agreement with TARE. John Fothergill seconded the motion. The motion passed unanimously.

Item 9) Report of Public Relations & Education, Including: Media, Ads, Articles, and Spring Events

Bobby Schultz thanked our intern Holly Hilst for maintaining our social media accounts. He said she has started a series called "small changes" in an effort to walk people through easy choices to consider their impact on the earth.

Bobby Schultz reviewed the survey results from the Big Spring Clean event such as zip code, referrals and types of items brought to the event. There was a brief discussion regarding zip codes and trying to better track the cities from the participants. The largest draw was the paper shredding. He thanked Cox Media Group for the radio and television ads. He reviewed the upcoming events:

- Go Green with Tulsa Drillers April 14th HF Sinclair is funding the event
- Enviro Expo April 20th with several sponsors
- Special Earth Day Collection April 22 at the City of Collinsville
- Household Hazardous Waste and Special Collection April 23 with City of Claremore
- Prescription Take Back Day April 30 at the Central Tulsa Center
- Smoke Alarm & Fire Extinguisher Event May 14th at the South Tulsa Lowes

Bobby Schultz said we do not have all the numbers in from the Broken Arrow Trash Bash and Recycling Rally except those 948 pounds of car batteries and 1200 pounds of cardboard. He thanked New Commercial for bringing out the roll offs to collect the tires.

Item 10) Report of Friends of The M.e.t. Inc. Including Information on Grants, Funding Opportunity Efforts,

Bobby Schultz said he just applied for a \$10,000 grant through MIT. Also, he said DEQ confirmed funds for FY22/23 grant. It has been approved, however, he does not have a final dollar amount.

Item 11) Comments by the Trustees

There were no comments from the trustees.

Item 12) Comments from the Public

Maureen Turner expressed appreciation for the Director Bobby Schultz for his work at The M.e.t. There were no comments from the public.

Item 13) New Business

There was no other new business.

Adjourn

John Fothergill moved to adjourn. Julie Monnot seconded the motion. The meeting adjourned at 1:50PM

ATTEST:

Date Approved: 5-12-22

Chair

Secretary