

**METROPOLITAN ENVIRONMENTAL TRUST  
BOARD OF TRUSTEES MEETING**

Thursday, May 12, 2022 1:00PM

St. Francis Conference Room, Tulsa Chamber of Commerce  
WTI, One West Third Street. Suite 100, Tulsa, OK

***Meeting Minutes***

**Present**

Ellen Bussert, Bixby  
Scott Eudey, Broken Arrow  
Julie Monnot, Claremore  
Craig Stokes, Collinsville  
Gerald Gilbert, Glenpool  
Charlene Lawrence, Owasso  
Terry Ball, Tulsa  
Doug Moore, Wagoner

**Not Present**

Coweta Trustee  
Jenks Trustee  
Derek Campbell, Sand Springs  
John Fothergill, Tulsa County

**Others Present**

Beth Anne Childs, Attorney  
Jeff Angelmyer, Childs Law Firm  
Miranda Adams, BA  
Galea Albano, BA  
Maureen Turner, COT  
Holly Hilst, M.e.t.  
Bobby Schultz, M.e.t.  
Terrie Hannam, M.e.t.  
Gary Perceful, New Commercial

The Trustees of The Metropolitan Environmental Trust met on May 12, 2022 with Agenda posted May 5<sup>th</sup> and Addendum posted May 9<sup>th</sup> with Tulsa City and County Clerks. Chair Scott Eudey called the meeting to order at 1:00 PM. He read Agenda Item B as to consider, discuss and take appropriate action, including to adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue the following items:

**Item 1) Introductions: Possible Jenks Trustee**

Chair Scott Eudey said that Jenks does not yet have an assigned trustee.

**Item 2) Consideration, discussion, and possible approval of Minutes for the Board of Trustees Meeting on April 14, 2022**

Terry Ball moved to approve the April 14, 2022 Minutes. Ellen Bussert seconded the motion. The motion passed unanimously.

**Item 3) Report from the Executive Director for March 2022, including specifics on Meetings and Activities**

Director Bobby Schultz said we had a lot of education opportunities and events in April. He mentioned that he spoke to a cub scout group near LaFortune Park. Craig Stokes expressed appreciation for The M.e.t.'s event in Collinsville on April 22<sup>nd</sup>. Bobby Schultz expressed thanks to Tulsa County's Commissioner Saltee for purchasing pizza for all the workers at the cleanup event.

**4) Fiscal Year 2021-2022 Financials, including Balance Sheet, Income Statement, General Ledger by Center, Budget Report, and:**

**Item 4a) Review Budget Report, Consider Approval of Budget Report with Possible Amendment Transfers and/or Appropriation of Additional Revenues**

Bobby Schultz reviewed the *Balance Sheet* and pointed to the balance in the checking account which includes the approved carryover funds to spend on a vehicle. He explained the bookkeeper said not to transfer it into a budget code until it is spent. About the *General Ledger by Center*, he said the Bale Center only shows expense since the revenue from the bales is proportioned out by each center. He compared the revenue and expense by each center. In reviewing Glenpool's collections, Bobby Schultz mentioned that he has met with Glenpool Chamber of Commerce who said they will help promote the center. He expressed concern for the low

collections at the East Tulsa location. About the Wagoner location, Bobby Schultz said Wagoner's trustee is trying to get the legal transfer of the property done within the month.

Regarding the *Budget Report*, Bobby Schultz pointed to Line 14 (code 4999) which shows a budget of \$50,500. He said this is the line item discussed during the *Balance Sheet* for revenue for a vehicle. On the expense side, he pointed to Line 60 (code 6127) showing \$37,636 budgeted for a vehicle yet not expensed. He said he would like to get a truck with a CNG option; however, the price is going to be more than the amount budgeted and we may have to surplus one of the trucks to use it as a trade-in when one is purchased. One other item planned for the code 6127 is a steel can trailer for the Coweta location. All the outlying communities collect steel cans except for the Coweta location. Also, he said we will likely need a new forklift soon.

Craig Stokes asked if the trust could buy a vehicle under the state contract. Beth Anne Childs said municipalities can make purchases, but the problem is you cannot go more than \$50,000 without going through a bid process. Craig Stokes mentioned that sealed bids has recently changed up to \$100,000. Craig Stokes said you should be able to get a truck worth \$50,000 through the state contract for about \$30,000. There was a brief discussion regarding the threshold amount. Craig Stokes mentioned that his community recently bought a one-ton diesel for \$49,000.

Item 4b) Consider Approval of Receipts and Disbursements for April 2-30, 2022, and May 1, 2022

Bobby Schultz reviewed the following checks:

- Check #25824 for ABCO Rents in the amount of \$2,272.49 for tents during Enviro Expo
- Check #25827 for Arthur J Gallagher in the amount of \$477 for administration bonding insurance
- Check #25828 for Boomerang Printing in the amount of \$218 for Enviro Expo's punch cards
- Check #25833 Eco Promotional Products in the amount \$1,163.67 for reusable travel utensils to promote reuse during Enviro Expo
- Check #25849 Standby Personnel in the amount of \$408.72 to hire temps to sort and tape batteries
- Check #25851 Terrie Hannam in the amount of \$140.55 for reimbursement of the purchase of Enviro Expo banners
- Check #25856 Arthur J. Gallagher & Co in the amount of \$9,334.88 for the renewal of general liability insurance for a year
- Check #25859 Global Tech Environmental Corp for \$6,085.16 for alkaline battery recycling

Bobby Schultz reviewed Arvest Credit card's receipts commenting on the difficulty of working with Indced services and resumes. He also reviewed the May 1<sup>st</sup> rent checks.

**Terry Ball moved to approve the receipts and disbursements from April 2-30, 2022, and May 1, 2022. Craig Stokes seconded the motion. The motion passed unanimously.**

Item 4c) Discussion Regarding Capital Assets, Truck Purchases

This item was discussed under Item 4a and there were no further comments.

**Item 5) Presentation, discussion, and possible action on Recycling Depot Program including:**

Item 5a) March Material & Revenue Depot Report with Operational Revenue Comparison

Bobby Schultz reviewed Page 3 of the *Material & Revenue Report* commenting on the high operational revenue mostly for oil at a dollar per gallon in the month of March. On the electronic waste chart, he mentioned the chart is specific to the centers and does not include event collections. He reviewed collections in Broken Arrow and Claremore locations. He said it is possible that we will see a downward trend as the curbside programs pick up speed again.

Item 5b) Consider Renewal of Glass Hauling Agreement, National Waste

**Terry Ball moved to approve the agreement with National Waste. Ellen Bussert seconded the motion. The motion passed unanimously.**

Item 5c) Consider Renewal of Oil Processing Agreement, OSI Environmental Inc.

**Craig Stokes moved to approve the agreement with OSI Environmental Inc. Julie Monnot seconded the motion. The motion passed unanimously.**

Item 6) Consideration, Discussion and Possible Approval of the Intergovernmental Agreement for the City of Tulsa's Regional Household Pollutant Collection Facility and Participation

**Doug Moore moved to approve the agreement as presented. Ellen Bussert seconded the motion. The motion passed unanimously.**

Item 7) Consideration, Discussion, and Presentation on Household Pollutant Regionalization, including Voucher Numbers Utilized

Bobby Schultz reviewed the various communities voucher numbers commenting on March's high number. He said he has informed both the Bixby and Glenpool chambers about promoting this program.

Item 8) Update, consideration, discussion and possible approval of the Fiscal Year 2023 Agreement with the Department of Environmental

Bobby Schultz said he requested a higher amount than last year. The agreement is for \$46,000 this year. There was a brief discussion regarding the types of items the grant allows.

**Terry Ball moved to approve the agreement with Department of Environmental Quality. Craig Stokes seconded the motion. The motion passed unanimously.**

Item 9) Report of Public Relations & Education, Including: Media, Ads, Articles, and Spring Events

Bobby Schultz thanked our intern Holly Hilst for her social media work and for putting together a battery campaign. In April, the top post on Facebook was for the Enviro Expo and we did pay for one of our posts. She also created a spring newsletter sent online.

Bobby Schultz reviewed the final collection numbers and survey results from the Broken Arrow Trash Bash and Recycling Rally. He thanked Galea Albano and Gary Perceful for co-chairing the committee for this event. He reviewed numbers from events in Collinsville and Claremore. He said we will have numbers on the Prescription Take Back event at the next meeting. For the events, he said we received good press from KTUL and Fox23.

Bobby Schultz displayed an article from the Tulsa World regarding a pilot program at Broken Arrow's Walmart. The program will collect hard-to-recycle items at their store through a company called Teracycle. He said their previous program through Replenish has discontinued.

Item 10) Report of Friends of The M.e.t. Inc. Including Information on Enviro Expo, Grants, Funding Opportunity Efforts,

Bobby Schultz said he was pleased to have ONEOK as a naming sponsor this year for Enviro Expo. He said there was a decent turn out despite the wet weather. Also, he expressed thanks to Sinclair for funding the Go Green Night at the Drillers for \$6,000.

Item 11) Comments by the Trustees

There were no comments from the trustees.

**Item 12) Comments from the Public**

There were no comments from the public

**Item 13) New Business**

Bobby Schultz reminded all about Saturday's Fire Extinguisher and Smoke Alarm Collection Event. He also reminded the Board of Trustees that there will be many contracts to approve at the June meeting that will require a quorum. There was no other new business.

**Adjourn**

**Terry Ball moved to adjourn. Craig Stokes seconded the motion. The meeting adjourned at 1:47PM**

ATTEST:

Date Approved: 6-9-22

  
Chair

  
Secretary