

**METROPOLITAN ENVIRONMENTAL TRUST  
BOARD OF TRUSTEES MEETING**

Thursday, January 14, 2021, 1:00PM

St. Francis Conference Room, Tulsa Chamber of Commerce

WTI, One West Third Street. Suite 100, Tulsa, OK

***Meeting Minutes***

**Present**

Ellen Bussert, Bixby  
Scott Eudey, Broken Arrow  
Julie Monnot, Claremore (1:20pm)  
Tim Doyle, Jenks  
Derek Campbell, Sand Springs  
Terry Ball, Tulsa  
John Fothergill, Tulsa County

**Not Present**

Craig Stokes, Collinsville  
Tom Young, Coweta  
Rob Werley, Glenpool  
Charlene Lawrence, Owasso

**Others Present**

Beth Anne Childs, Attorney  
Kim Payne, Attorney  
Bobby Schultz, M.e.t.  
Terrie Hannam, M.e.t.  
Bailey Veal, M.e.t.  
Robert Pickens AWC/TRT  
Scott VanLoo, COT  
Mayor Albert Jones, Wagoner  
Robyn Murray, Wagoner

The Trustees of The Metropolitan Environmental Trust met on January 14, 2021, as posted on January 7, 2021 with Tulsa City Clerk and with Tulsa City and County Clerks. Chair Scott Eudey called the meeting to order at 1:02pm.

**Item 1) Consider Approval of Minutes for the Board of Trustees Meeting on December 10, 2020**

**Terry Ball moved to approve the December 10, 2020 Minutes. John Fothergill seconded the motion. The motion passed unanimously**

**Item 2) Report from the Director for December 2020, with Specifics on Meetings and Activities**

In education, Director Bobby Schultz said we continued to meet with the schools until they were closed for the holidays. He said he gave a presentation with Sustainable Tulsa on the top ten green gifts as well as met with Fox-23 and skype interview with Good Day Tulsa on KTUL-TV8. He said he was one of the six panelists for the Cherokee Nation Sustainability Conference and spoke about the history of the M.e.t. and how the trustees stick together.

Bobby Schultz said he met with Mayor Jones in Wagoner and looked at two different properties for the recycling center. He has had discussions with a councilor from Bristow regarding joining The M.e.t. but other members of their council do not have interest in recycling and this might be a ways off into the future.

About the Adhoc Committee's report, Bobby Schultz said he met with several city councilors and also had ongoing discussions. We are on the agenda to visit Tuesday, January 19th with the TARE Subcommittee to talk about the proposals for The M.e.t. as far as cutting out two depots and funding in education. It will be presented for a vote in January, as far as, how The M.e.t. can go forward.

**Item 3) Review Fiscal Year 20/21 Financials Including Balance Sheet, Income Statement, Budget Report Transfers and/or Appropriation of Additional Revenues**

**3a) Review Budget Report, Consider Approval of Budget Report with Possible Amendment, Transfers and/or Appropriation of Additional Revenues**

Bobby Schultz said there is nothing out of the ordinary on the *Balance Sheet* and *Income Statement*. He asked all to turn to the *Budget Report*. In revenue on Line-14, notes the donation from the Brannin Foundation through Friends of the M.e.t. Inc. for the \$25,000.

Bobby Schultz reviewed items that were out of the ordinary in Expense as follows:

- Line 22 – Audit Services, he said he checked the contract and it did have the \$7,700 amount and not \$6,000.
- Line 31, code 6509 is for Internet and I.T. Service and he explained that we will need quite of bit of work in the I.T. Service and will likely go over in this particular line item before the end of the year.
- Line 32 – code 6150 for legal services, we have a cap of \$5,000 from the attorney.
- Line 71 – code 6126 was for the hut at the Central Tulsa location.

### 3b) Consider Approval of Receipts and Disbursements for December 1-31, 2020

Bobby Schultz reviewed the following checks:

- Check 24846 Betty J. Henry Trust for \$710 is the leases for the property for the Downtown Recycling Center and billboards.
- Check 24847 PSC Property Group for \$325 is for the lease of the East Tulsa Recycling Center.
- Check 24848 Sharon Aaron for \$2,200 is for the baling center.
- Check 24849 Too Many Dogs for \$300 is a storage lease
- Check 24851 All Heart Wrecker and Towing is for a small lot by the baling center.
- Check 24861 All American Forklift for \$477.21 was for an oil leak repair on the Forklift.
- Check 24867 Charley's SS Locksmith for \$300 is to have a master key lock on the door at the Central Tulsa hut.
- Check 24876 J. Fothergill – Tulsa Co Treasurer for \$2,633 for taxes on the downtown recycling center.
- Check 24894 Advance Electrical Services for \$464.30 is to install electric service in the new hut at Central Tulsa.
- Check 24898 Blue Stem Integrated LLC for \$885.20 for the printing of the new recycling directory.
- Check 24910 Smiths Welding for \$52.00 to repair a tailgate on a trailer.

**Tim Doyle moved to approve the receipts and disbursements for December 2020 in the amount of \$94,889.26. John Fothergill seconded the motion. The motion passed unanimously.**

### Item 4) Consideration, Discussion, Review and Possible Award of Bids for Audit Services

Bobby Schultz said staff's recommendation is for Hinkle and Co.

**John Fothergill moved to award the bid and agreement with Hinkle and Co. Terry Ball seconded the motion. The motion passed unanimously.**

### Item 5) Consideration, Discussion and Possible Approval of Revised Recycling Services Agreement for Newspaper and Mixed Paper with Waste Management, WM Recycle America LLC

Since Beth Anne Childs is not in the meeting at the moment, Bobby Schultz asked if we could postpone this agenda item until she returns.

**Item 6) Household Pollutant Regionalization, Voucher Report**

Bobby Schultz said the total vouchers were 36 for the month of December. He reviewed the numbers of vouchers left by community.

**Item 7 Recycling Program**

**7a) November 2020 Material & Revenue Depot Report with Operational Revenue Comparison**

Bobby Schultz reported on increases in cardboard collections. Glass collections have decreased but electronic waste is much higher and he attributed this to folks getting rid of old items with new electronics purchased for the holidays.

In regard to the pumpkins collected in November at the centers, Bobby Schultz said Full Sun Composting still have not unloaded or counted all of them but it seems that we have tripled collections from last year.

**7b) Consideration, Discussion and Possible Approval of a Renewal Agreement with National Waste for Hauling of Cardboard**

**John Fothergill moved to renew the agreement with National Waste. Terry Ball seconded the motion. The motion passed unanimously.**

**7c) Consideration Discussion and Possible Approval of a Renewal Agreement for Staffing at the Tulsa Bale Center**

**John Fothergill moved to approve the renewal agreement with The Major Group. Terry Ball seconded the motion. The motion passed unanimously.**

**7d) Consideration Discussion and Possible Approval of a Renewal Agreement with Betty Henry Trust for the Lease at the Downtown Recycling Center.**

Bobby Schultz said he visited with BancFirst who manages the Betty Henry Trust for the lease. He explained the possibility of lack of funding for next year. He said BancFirst said the agreement in place defaults to a month to month without a lease with a 150% increase. He said the increase is from \$500 a month to \$750 a month. There was a brief discussion regarding the upcoming meetings to discuss the closure and perhaps changing the contract so that it is in line with the fiscal year. Scott Eudey said there is no action and will continue month to month until we know the answer from the TARE Board about the Downtown Recycling Center staying open or closing.

Since Beth Anne Childs returned to the meeting, Scott Eudey asked to revisit agenda #5

**Item 5) Consideration, Discussion and Possible Approval of Revised Recycling Services Agreement for Newspaper and Mixed Paper with Waste Management, WM Recycle America LLC**

Beth Ann Childs said that you could go back out for bid but there was only one bidder for this item. She recommended waiving rebidding and awarding a contract with negotiations. There was a brief discussion regarding the problem was in the bid. Beth Anne Childs said Waste Management is currently providing the service and suggested we wait for their lawyer to respond.

**Item 8) Consideration, discussion, and possible approval of a Resolution of the Trustees of the Metropolitan Environmental Trust, an Oklahoma Public Trust, Approving and Authorizing an Amended Trust Indenture of the Metropolitan Environmental Trust, which Provides for Clarification of the Language of the Trust Indenture; and Which Further Provides for the Addition of the City of Wagoner,**

**Oklahoma as a Beneficiary; and Finding that Such Actions are in the Best Interest of the Beneficiaries, and the Communities that they Serve**

Scott Eudey said at the last meeting a trust indenture was provided for review and in the packet this month there is a document for the Trustees to sign if accepted today. The signing of this document is preliminary to going to each community. There is another document to take to each city council. Chair Scott Eudey offered his services to visit with Wagoner at their city council meeting if needed.

Mayor Albert Jones thanks the other communities for bringing Wagoner into the M.e.t. and he introduced Wagoner's City Planner Robyn Murray. He said he met with Bobby Schultz and reviewed the properties for the new center. One location is near an Auto Zone and off of Highway 51. Robin Murray introduced herself and gave a brief discussion of her background.

The M.e.t. Board would approve by majority vote but in order for final approval, it must be 100% of all the city or county councils and/or committees. Beth Anne Childs offered to send a blast out to the entire city attorney with the documents and explaining the process. Scott Eudey said none of just have the authority to bind the city councils; we are merely signing it as acceptance by the regular M.e.t. Board. Terry Ball asked if the signed version would be scanned and sent to all. Scott Eudey replied yes.

**Terry Ball moved to approve the trust indenture as presented. John Fothergill seconded the motion. The motion passed unanimously.**

**Item 9) Consideration, Discussion and Possible Approval of a 501 TechIT Support Services Agreement with the Tulsa Community Foundation.**

Beth Anne Childs recommended that this item be tabled to the next meeting.

**John Fothergill moved to table this agenda item. Terry Ball seconded the motion. The motion passed unanimously.**

**Item 10) Report of Public Relations & Education Including: Media, Ads, Articles, Update on Pumpkin Rescue Numbers and Upcoming Events**

Bobby Schultz introduced Intern Bailey Veal to explain the social media numbers for December. Bailey Veal said she highlighted the highest numbers; twitter had over 1,000 impressions; Facebook reached over 3,400 which are lower than November was incredibly high because of the pumpkin rescue which received 20,000 impressions on its own. She reviewed OKRA's printed an article for Broken Arrows Recycling Center's twenty year anniversary and mentioned the center recycled 29 million pounds since it opened. In google analytics, it shows over 19,000 googled the Broken Arrow Center and over 15,000 for the Downtown Tulsa center in December.

Bobby Schultz said KTUL-TV8 contacted us to do a story regarding the recycling centers about potential closing. He said it was a fairly positive interview. He said he hopes to come to an agreement with the TARE Board to consider keeping the recycling centers open and funding education in place. He said he was on KTUL-TV8 the following morning to speak about the recycling directory and he said he was able to discuss what does not go into the curbside bins such as the plastic bags. He said he is concerned for the education budget commenting that when we teach recycling to elementary school kids, it is a preventive tool for the future. He said he has been making contact with rotary clubs, and other service clubs to give presentations to an

older crowd and make an impact there. He said he hopes the TARE Board would consider that we are trying to make efforts to help with their contamination rates and put off cuts in funding for a while.

Bobby Schultz said we are having the Big Clean Spring event in partnership with Cox Media and will be adding one new item to collect and this is cardboard. Also, he said we are partnering with Claremore in planning a collection event on April 24<sup>th</sup>. He said all other spring events are still in the planning stage.

**Item 11) Update on Friends of The M.e.t. Inc. Meeting January 8, 2021, Including Discussion on FY 19/20 Year End Review**

Bobby Schultz said the Friends of the M.e.t. Board met and discussed fundraising. He said we are looking to start the process to become a United Way agency. He announced that Mike Melega with the Tulsa Drillers has agreed to serve on the Board. They want to move forward with Enviro Expo in the spring with a date to be determined.

**Item 12) Update on Grants, Funding Opportunity Efforts**

Bobby Schultz we are waiting on two grants; one from the Williams Company and one from OneGas. He said on February 1<sup>st</sup>, we can reapply for the Walmart grants. We must apply for each store grants separately. He said Mayor Jones is looking at a bulb crusher in Wagoner and he said we are trying to get one for Broken Arrow's center.

**Item 13) Comments by the Trustees**

Tim Doyle said Charlene Lawrence asked to express her apologies for missing the meeting today. She found out this morning that her father passed away.

**Item 14) Comments from the Public**

No comments.

**Item 15) New Business**

No new business.

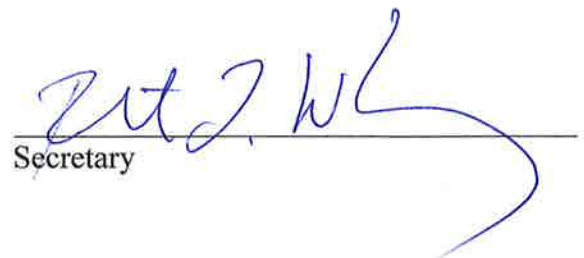
**Adjourn**

John Fothergill moved to adjourn Ellen Bussert seconded the motion. The meeting adjourned at 2:05pm.

ATTEST:

Date Approved: 3-11-21

  
Chair

  
Secretary