

**METROPOLITAN ENVIRONMENTAL TRUST
BOARD OF TRUSTEES MEETING**

Thursday, March 10, 2022 1:00PM
St. Francis Conference Room, Tulsa Chamber of Commerce
WTI, One West Third Street, Suite 100, Tulsa, OK
Meeting Minutes

Present

Ellen Bussert, Bixby
Scott Eudey, Broken Arrow
Julie Monnott, Claremore
Craig Stokes Collinsville
Gerald Gilbert, Glenpool
Derek Campbell, Sand Springs
Terry Ball, Tulsa
John Fothergill, Tulsa Co

Not Present

Matt Rake, Coweta
Jenks Representative
Charlene Lawrence, Owasso
Doug Moore, Wagoner

Others Present

Galea Albano, BA
Miranda Adams, BA
Jerry Schuber, BA
Kim Payne, Attorney
Gary Percefull, New Commercial
Holly Hilts, M.e.t.
Terrie Hannam, M.e.t.
Bobby Schultz, M.e.t.
Maureen Turner, COT

The Trustees of The Metropolitan Environmental Trust met on March 10, 2022, as posted with Tulsa City and County Clerks on March 3, 2022. Chair Scott Eudey called the meeting to order at 1:00 PM. He read Agenda Item B as to consider, discuss and take appropriate action, including to adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue the following items:

Item 1) Introductions: City of Jenks Trustee or Representative and City of Glenpool Guest

Chair Scott Eudey said there are no new introductions today and postponed this item till next meeting.

Item 2) Consideration, discussion, and possible approval of Minutes for the Board of Trustees Meeting on February 10, 2022

Terry Ball moved to approve the February 10, 2022 Minutes. John Fothergill seconded the motion. The motion passed unanimously.

Item 3) Report from the Executive Director for February 2022, including specifics on Meetings and Activities

Director Bobby Schultz said education efforts continue and mentioned a couple of new schools such as the Council Oaks Elementary's Green Team. He highlighted three events and said that Ali Kalenak is planning the Ready Set Summer! program and he met with Muskogee (Creek) Nation to possibly build on some partnerships. He did a radio interview with KRMG for the Big Clean Spring.

Item 4) Review of Budget Committee Meeting, Review Draft FY 22/23 Budget and Assessments, and Possible Approval of FY 2022-2023 Budget and Assessments

Chair Scott Eudey mentioned this was reviewed last month and said the M.e.t. Director sent an email recently with some revisions to all the Trustees. Bobby Schultz mentioned the reasons to increase the assessments such as inflation being 6% higher. He reviewed the items highlighted in yellow that were changed from the last meeting.

John Fothergill moved to approve the FY 22/23 Budget and Assessments as presented. Terry Ball seconded the motion. The motion passed unanimously.

Bobby Schultz mentioned that Doug Moore was not able to make it to the meeting but called ahead to let him know he approved of the new budget.

5) Fiscal Year 2021-2022 Financials, including Balance Sheet, Income Statement, General Ledger by Center, Budget Report, and:

Bobby Schultz reviewed the *Balance Sheet* and *General Ledger by Center*. On the General Ledger, Bobby Schultz pointed out that Bixby and Broken Arrow have good operational revenue over the expenses. He mentioned difficulty with East Tulsa site and illegal dumping in our dumpster and that we are canceling our trash contract for that location. He said Wagoner anticipates that Wagoner will open in May.

Item 5a) Review Budget Report, Consider Approval of Budget Report with Possible Amendment Transfers and/or Appropriation of Additional Revenues

Bobby Schultz reviewed the *Budget Report*, Line 34 is the bonding insurance is slightly more than budgeted. Line 58 is fuel and expressed concern with the potential of oil hitting \$200 per barrel that would mean gas prices of \$7 or \$8 per gallon. If this should happen, we would have to discuss the fuel budget in the future.

Item 5b) Consider Approval of Receipts and Disbursements for February 2-28, 2022, and March 1, 2022

Bobby Schultz reviewed the following checks:

- Check #25712 Aim to Please for \$100 is for the Porta Johns. He mentioned we have received notice of a 15% increase on our next billing cycle.
- Check #25737 Sam's Club for \$45 for yearly renewal.
- Check #25738 Signs Now for \$49.50 for a specific e-waste sign.
- Check #25740 Stein Iron Works for \$800 to repair latch on baler and latch on a roll-off.
- Check #25748 Arthur J. Gallagher & Co for \$939 is the bonding insurance.

Bobby Schultz said regarding Check #25749 Arvest Credit Card – the ORU job fair amount was cancelled, and the money has already been refunded. Ellen Bussert asked why the zoom meeting is down twice. Terrie Hannam said that it is only a monthly billing and seems to be an error.

Terry Ball moved to approve the receipts and disbursements from February 2-28, 2022, and March 1, 2022, with the correction to the Zoom meeting expense. Derrek Campbell seconded the motion. The motion passed unanimously.

6) Presentation, discussion, and possible action on Recycling Depot Program including:

6a) January Material & Revenue Depot Report with Operational Revenue Comparison

Bobby Schultz said the solid totals are down about 2,000 pounds in the month of January. For Broken Arrow showed an increase in cooking oil from October to January. There is a spike in cardboard in Collinsville that is believed to be from Bartlesville's citizens. He reviewed numbers in Coweta, Glenpool, and Sand Springs. Also in January, Bobby Schultz said Central Tulsa had the highest poundage number since last September.

Item 7) Consideration, Discussion, and Presentation on Household Pollutant Regionalization, including Voucher Numbers Utilized

Bobby Schultz said 25 vouchers were utilized in February. He said during the Big Spring Clean, citizens who brought chemicals to the event were referred to the facility and pollutant fliers were given to all the citizens. He said 23 walk-in vouchers were a result of the Big Spring Clean in one day. Terry Ball said 137 citizens visited the facility on March 5th and there was 1,400 pounds of pollutants in the day. Bobby Schultz expressed thanks to Cox Media for the free advertisement.

Item 8) Report of Public Relations & Education, Including: Media, Ads, Articles, Big Spring Clean Event, and other Upcoming Spring Events

Bobby Schultz reviewed the posts on Facebook and Instagram. One series was on small changes that you can do to help the planet. He said the most popular post was to the Big Clean Spring event. About the event, he reviewed pounds collected mentioning the bag poundage is equivalent 37,800 Walmart-style bags. He said new items were added, bulbs, fire extinguishers, and sharps. The largest item collected was 42,000 pounds of paper shredding and 2,100 tires. The sharps were collected in poly carts and is part of a pilot program with SHOTS. He explained the dangers of sharps going in the trash. He mentioned some of the problems with the wind.

Bobby Schultz mentioned other events:

- *April 9, BA Trash Bash
- *April 14, Go Green Night at the Drillers
- *April 20, Enviro Expo at Guthrie Green
- *April 23, Claremore Collection Event
- *April 22, Collinsville for tires, e-waste, and fire extinguishers
- *May 14, South Tulsa for smoke alarms and fire extinguishers
- *May event in Owasso with date to be determined.

Item 9) Report of Friends of The M.e.t. Inc. Including Information on Grants, Funding Opportunity Efforts,

Bobby Schultz said he is continuing to fill out grant requests big or small as opportunities are presented to help the revenue stream. Friends did receive an automatic deposit for \$50,000 for the PepsiCo grant for rural education. He said he is still looking for a group to co-sponsor Go Green Night on April 14th.

Ellen Bussert said there is a grant available with the EPA for battery recycling and said she would get the information to The M.e.t. Bobby Schultz mentioned that he spoke to a neighborhood group and batteries was one of the important subjects during the speech.

Item 10) Comments by the Trustees

Julie Monnot suggested a golf cart is rented for the Big Clean Spring. Bobby Schultz thanked Julie for volunteering. There were no comments from the trustees.

Item 11) Comments from the Public

There were no comments from the public.

Item 12) New Business

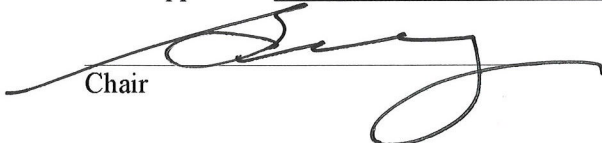
There was no other new business.

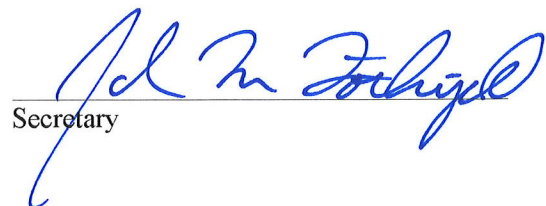
Adjourn

John Fothergill moved to adjourn. Julie Monnott seconded the motion. The meeting adjourned at 1:45PM

ATTEST:

Date Approved: 4-14-22


Chair


Secretary