

**METROPOLITAN ENVIRONMENTAL TRUST
BOARD OF TRUSTEES MEETING**

Thursday, July 14, 2022, 1:00PM

St. Francis Conference Room, Tulsa Chamber of Commerce
WTI, One West Third Street. Suite 100, Tulsa, OK

Meeting Minutes

Present

Ellen Bussert, Bixby
Scott Eudey, Broken Arrow
Julie Monnot, Claremore
Craig Stokes, Collinsville
Robyn Murray, Coweta
Gerald Gilbert, Glenpool
Barry Parsons, Jenks
Charlene Lawrence, Owasso
Derek Campbell, Sand Springs
Terry Ball, Tulsa

Not Present

John Fothergill, Tulsa County
Wagoner Trustee

Others Present

Beth Anne Childs, Attorney
Matt Aldrich, Broken Arrow
Galea Albano, Broken Arrow
Jerry Schuber, Broken Arrow
Gary Percefull, New Solutions
Holly Hilst, M.e.t.
Bobby Schultz, M.e.t.
Terrie Hannam, M.e.t.

The Trustees of The Metropolitan Environmental Trust met on July 14, 2022 with Agenda posted July 7, 2022, and with Tulsa City and County Clerks. Chair Scott Eudey called the meeting to order at 1:00 PM. He read Agenda Item B as to consider, discuss and take appropriate action, including to adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue the following items:

Item 1) Introductions: Possible Coweta and/or Wagoner Trustee(s)

Once Robyn Murray arrived, Chair Scott Eudey welcomed the new Coweta Trustee. A new trustee for Wagoner has not been assigned to date.

Item 2) Consideration, discussion, and possible approval of Minutes for the Board of Trustees Meeting on June 9, 2022

Terry Ball moved to approve the June 9, 2022 Minutes. Derrek Campbell seconded the motion. The motion passed unanimously.

Item 3) Report from the Executive Director for June 2022, including specifics on Meetings and Activities

Director Bobby Schultz displayed a list of educational activities from June 2022. About meetings, the Bartlesville Boys Scout Council utilized the bin loan program at their annual golf tournament, and he mentioned the Glenpool Chamber has been handing out the metro recycling directories during their meetings, Through Sustainable Tulsa, The M.e.t. will receive the gold level on the Scorecard and has been nominated for a Bellmon Award for Sustainability. Bobby Schultz said he attended the United Indian Nations Conference to network in the hopes of receiving future support of having a tribe be a part of The M.e.t. Bobby Schultz said Replenish is trying to get recycling in all seventy-seven counties in Oklahoma and he said he helped them make some rural connections outside of The M.e.t.'s service area.

Item 4) Review of Fiscal Year 2021-2022 Financials, including Balance Sheet, Income Statement, General Ledger by Center, Budget Report, and:

Item 4a) Review Budget Report, Consider Approval of Budget Report with Possible Amendment Transfers and/or Appropriation of Additional Revenues

Although the financials show the end of the fiscal year, Bobby Schultz reminded all that these are unaudited numbers. He reviewed the *Balance Sheet*. About the *General Ledger by Center*, he mentioned Bixby is staying close for the income versus expense and Broken Arrow had more income than expense. He mentioned Sand Springs expense is high. About Wagoner, we do not have a good timeline on when the center will open. In the meantime, we need to find temps to clean up the trailer area at the temporary location.

Bobby Schultz said East Tulsa's income is low because the center is not doing well. He explained when the center first arrived, it was in the open and now it is surrounded by food trucks, so much so, that we had to eliminate the dumpster service since the food truck vendors were abusing our dumpster. At the Friends of The M.e.t. Inc Board meeting (who has funded the site this past year) advised we look for a better location.

Bobby Schultze reviewed *Income Statement* and *Budget Report*. He said total revenue is higher than expected and in expense Line 38 for \$798 is for two refurbished laptops. For the Recycling Depot Program, Code 6128, we are over in expense due to a purchase of a custom basket utilized at the Bale Center. He explained price of steel has skyrocketed. However, he explained we are still under budget overall in expense in all three categories. He reminded all that we did not purchase a truck and steel can trailer as anticipated but plan to do this in the new fiscal year.

Item 4b) Consider Approval of Receipts and Disbursements for June 2-30, 2022

Bobby Schultz reviewed the following checks:

- Check #25937 for \$715 to 501 Tech for the two refurbished laptops
- Check #25944 for \$3,994.59 to Global Tech Environmental Corp. for household battery recycling.
- Check #25953 for \$1,215 to Owasso Fence Company for the gate at the Bale Center. He said it was difficult to get bids on this job.
- Check #25962 for \$696 to Southern Barrel Supply who is a new vendor who gave us a deal on refurbished drums used for our household battery containment.
- Check #25964 for \$2,100 to Stein Iron Works to repair a roll-off.
- Check # 25979 for \$99.70 to Signs Now for two signs; one is for Glenpool stating dumpster is not for private use.
- Check #25990 for \$2,898 to Smiths Welding for the custom basket.
- Check #25995 for \$4.97 to Wex Bank/Kum and Go for ice for the workers.

Also, he reviewed the expenses for Arvest Bank's Check #25973 and commented on

* \$161.08 charge for fire blankets used at Broken Arrow and the Bale Center

* \$25.68 charge for meeting expense regarding Broken Arrow's Trash Bash at Main Street Tavern

* \$175 charge for booth with Life Senior Services with the focus of the booth on pollutants and medication.

Craig Stokes moved to approve the receipts and disbursements from June 2-30, 2022. Terry Ball seconded the motion. The motion passed unanimously.

Item 5) Review of Fiscal Year 2022-2023 Financials, Budget Report, specifically including:

Item 5a) Consider Approval of Receipts and Disbursements for July 1, 2022

Bobby Schultz reviewed the rentals disbursed on July 1st.

Julie Monnot moved to approve the receipts and disbursements for July 1, 2022. Terry Ball seconded the motion. The motion passed unanimously.

Item 5b) Report on Budget Committee Meeting, July 6, 2022

Bobby Schultz said the committee met. One topic of discussion was the status of Tulsa's curbside recycling program. It is possible that operational income for The M.e.t. might increase. He also anticipates increased fuel expenses. The committee decided to meet again Wednesday, October 5th to discuss possible budget changes. Terry Ball said Tulsa rejected the bids on the recycling contract and Covanta contract and may rebid but there is potential to add recycling depots in Tulsa. The hope is to have a better picture once we meet in October. Scott Eudey mentioned that TRT is having to increase its cost substantially and this may impact the ability to provide curbside and might impact the recycling depot operations.

Ellen Bussert mentioned many of the schools and churches who have had the Mr. Murph bins cannot afford the \$200 per month payment and the bins have been taken away. The people that had utilized the Mr. Murph bins may start going to M.e.t. Recycling Depots.

Item 6) Consideration, Discussion and Possible Action regarding the agreement with OSI Environmental Inc. for the collection of waste oil and antifreeze, including the possibility of a month-to-month agreement, and negotiating an amendment to the contract awarded pursuant to a bid and pertaining to the increase costs of petroleum and related products, as well as, discussing the past and present agreements with OSI Environmental, Inc.

Bobby Schultz said OSI agreed by email to a ninety-day extension with a payment of fifteen cents a gallon in the interim. Since they are the lone processor for this type of service (providing tanks), Bobby Schultz said he asked the attorney for advice. Beth Anne Childs said going out to bid (in this case) is a waste of valuable time since it is up for renewal in nine months, considering the increase of fuel costs, and the law allows; she recommended to authorize the chair to renew an amended agreement addressing the particular costs and revisit again when it is time for the renewal.

Craig Stokes moved to authorize the chair to enter an amended agreement at the end of the ninety days with OSI Environmental. Terry Ball seconded the motion. The motion passed unanimously.

Item 7) Presentation, Discussion, and Possible Action on Recycling Depot Program, including:

Item 7a) May Material & Revenue Depot Report with Operational Revenue Comparison

Bobby Schultz said the month of May was the second highest collection month in the fiscal year. Currently, he mentioned we have not been able to sell the PET #1 bales and National Waste has been kind enough to hold on to the bales until the market opens back up. Operational revenue in May has exceeded our expectations and he referred to Page 4 showing collection of motor oil has been high in the last two months. Page 16 shows some increase in May for the Glenpool Recycling Center. Page 18 shows Sand Springs cardboard continuing to increase, and it was necessary to bring a roll off this past week to clean up the cardboard. Bobby Schultz said we have asked the company to increase pickups.

Item 7b) Discussion on East Tulsa and Downtown Tulsa Recycling Centers

Bobby Schultz announced that ONEOK has stated their intention to continue monetary support of the Downtown Tulsa Recycling Center. Their board's next meeting will be in October. He said he will update the M.e.t. Board about moving East Tulsa at the August meeting.

Item 8) Consideration, Discussion, and Presentation on Household Pollutant Regionalization, including Voucher Numbers Utilized

In FY 21/22, Bobby Schultz said 37,246 pounds of pollutants were collected from the outlying communities. He said M.e.t. staff is good at screening calls and teaching citizens about drying latex paint and thereby saving the community a voucher expense. He said we will inform a community when they are running low on the prepaid vouchers.

Item 9) Report of Public Relations & Education, Including: Media, Ads, Articles, Events

Bobby Schultz reviewed the June 2022 analytics, mentioning website having 79% as new viewers. Bobby Schultz reviewed posts made on Facebook and Instagram. He said the next series is on textile waste.

Item 10) Report of Friends of M.e.t. Inc. Meeting July 8, 2022, Including Information on Grants, Funding Opportunity Efforts

Bobby Schultz said the Friends of M.e.t. Inc Board met and agreed to have the America Recycles Day celebration in November in a large meeting room at ONEOK Field. He asked all to consider making a nomination. The Drillers have given the venue for half price at \$700.

Bobby Schultz announced that we have received a \$1,000 grant from Wal-Mart to support the Glenpool Recycling Depot and plan to use it for public relations to promote the location. Friends of the M.e.t. has received \$1,000 this past month from Tulsa Community Foundation Opportunity Grant for education. Also, he said he plans to look for opportunities for the funding of the East Tulsa new location.

Item 11) Comments by Trustees

There were no comments from trustees.

Item 12) Comments from the Public

Jerry Schuber expressed thanks for the good work at the Broken Arrow Recycling Center.

Item 13) New Business

There was no new business.


Adjourn

Ellen Bussert moved to adjourn. Terry Ball seconded the motion. The meeting adjourned at 1:50 PM

ATTEST:

Date Approved: 8-11-2022


Chair


Secretary