

**METROPOLITAN ENVIRONMENTAL TRUST  
BOARD OF TRUSTEES MEETING**

Thursday, May 13, 2021, 1:00PM

St. Francis Conference Room, Tulsa Chamber of Commerce  
WTI, One West Third Street, Suite 100, Tulsa, OK

***Meeting Minutes***

**Present**

Ellen Bussert, Bixby  
Scott Eudey, Broken Arrow  
Julie Monnot, Claremore  
Rob Werley, Glenpool  
Tim Doyle, Jenks  
Derek Campbell, Sand Springs  
Terry Ball, Tulsa  
John Fothergill, Tulsa County  
Mayor Albert Jones, Wagoner

**Not Present**

Craig Stokes, Collinsville  
Tom Young, Coweta  
Charlene Lawrence, Owasso

**Others Present**

Tammy Ewing, Attorney  
Bill Cade, Br.Arrow  
Galea Albano, Br. Arrow  
Marquis Jones, Br. Arrow  
Jerry Schuber, Br. Arrow  
Gary Perceful, New Solutions  
Maureen Turner, Tulsa  
Terrie Hannam, The M.e.t.  
Bobby Schultz, The M.e.t.

The Trustees of The Metropolitan Environmental Trust met on May 13, 2021 with agenda posted date May 6, 2021 with Tulsa City and County Clerks. In addition, addendum was posted on May 11, 2021 with city and county clerks. Chair Scott Eudey called the meeting to order at 1:05 pm.

**Item 1) Consider Approval of Minutes for the Board of Trustees Meeting on April 8, 2021**

John Fothergill moved to approve the April 8, 2021 Minutes. Terry Ball seconded the motion. The motion passed unanimously

**Item 2) Update on New Trustees: City of Wagoner and City of Coweta**

Bobby Schultz announced that Mayor Albert Jones is now the trustee for Wagoner as Robyn Murray has moved on to another position in Ohio. He said Doug Moore, Coweta's Community Development Director, is going to be Coweta's Trustee beginning in June. Chair Eudey welcomed Mayor Jones.

**Item 3) Report from the Director for April 2021, including specifics on Meetings and Activities**

Bobby Schultz displayed a list of elementary schools that Educator Ali Kalenak visited in the month of April. He said the month included many outreach and event opportunities including involvement in planning Monarchs on the Mountain, the Oakhurst Cleanup Committee, television interviews, and planning for a fall event with Keep Broken Arrow Beautiful Trash Bash Committee. Bobby Schultz said there was a medication take back event at Central Tulsa on April 24<sup>th</sup>. He mentioned we assisted in Claremore's clean up event on April 24<sup>th</sup>. Claremore's Trustee Julie Monnot reported it was a good event, with 212 participants. She is planning a bigger event next year to include items such as oil collections.

Bobby Schultz said other items included meeting with the budget committee and sending out the FY 21/22 budget and assessments to the trustees.

**Item 4) Review of Fiscal Year 2020-2021 Financials Including Balance Sheet, Income Statement, General Ledger by Center, Budget Report and:**

**4a) Review Budget Report, Consider Approval of Budget Report with Possible Amendment, Transfers and/or Appropriation of Additional Revenues**

Bobby Schultz reviewed the *Balance Sheet* and *General Ledger by Centers*. For the *Budget Report*, he said we are 83% of the year and on budget for most items and he reviewed the following items:

- Line 8 TV/CRT revenue is over the budget amounts due to increase in amount of the item and mainly due to the spring cleanup event collections being higher than anticipated.
- Line 47 Professional Services HHP expense, we had included in this code electronics from events and have an included a new budget code in the new budget to track this in a better manner.
- Line 54 Vehicle Expense Capital, we do not plan to purchase a vehicle, however, it was necessary to purchase a riding lawn mower for \$1,294.
- Line 59 Processing Equipment Capital expense in the amount of \$3,985 used for three glass rolloffs repair and painting. Bobby Schultz said we will use the DEQ grant for these rolloff expenses.
- Line 63 Site Maintenance Improvement and Signage expense is over the amount budgeted. He said the agency that changed to manage the site asked for an adjustment in operating hours for Sand Springs. It was necessary to purchase a new sign. Bobby Schultz added that there have been some site improvements for the Coweta hut. He mentioned that the Bixby and Coweta centers will be moving to new locations in the next fiscal year.

**4b) Consider Approval of Receipts and Disbursements for April 2-30, 2021, and May 1, 2021**

Bobby Schultz reviewed the following checks:

- Check 25137 Amerigas for \$148.48 is for propane utilized at the Tulsa Bale Center.
- Check 25138 4-Imprint for \$685.17 is for the pens that promote RecycleThisTulsa.com and were given away at the Enviro Expo.
- Check 25139 ABCO Rents for \$2,047.16 for the tents at Enviro Expo.
- Check 25140 Arthur J. Gallagher & Co for \$8,745.00 for insurance
- Check 25152 Scissortail66 Productions for \$300 is for the band at Enviro Expo.
- Check 25155 Standby Personnel for \$132 for the temporary workers used during tire event in Claremore.
- Check 25157 Stein Iron Works for \$2,040 for the work on a glass roll off.
- Check 2141 Arvest Bank's credit card for \$168.48 for supplies in education.

**John Fothergill moved to approve the receipts and disbursements for April 2-30, 2021 and May 1, 2021 as presented. Tim Doyle seconded the motion. The motion passed unanimously.**

**Item 5) Consider Approval of Fiscal Year 2021/2022 Budget and Assessments**

Tim Doyle said the committee had met and finalized the budget that was sent previously to the trustees. Since that email, he said there has been one change to add a budget code for processing e-waste. He asked for approval for the FY 21/22 budget and assessments. Bobby Schultz clarified that the bottom line numbers have not changed, only moved funds from supplies and vehicle expense into processing event e-waste. There was a brief discussion regarding purchasing vouchers.

**Terry Ball moved to approve the FY 2021/2022 Budget and Assessments. John Fothergill seconded the motion. The motion passed unanimously.**

**Item 6) Consider Approval of FY 2021/2022 Inter Local Agreement with Tulsa Authority for the Recover of Energy (TARE)**

Chair Scott Eudey mentioned he did not see a final contract for signatures. Maureen Turner mentioned there are still some issues with the Ransomware problem and said as soon as they can print out an original it will be brought to The M.e.t. for signatures. Chair Eudey said he spoke with Beth Anne this morning and said everything looked good. Bobby Schultz said there were simple changes on page 2, under 1A wording regarding TARE funding about Central Tulsa Depot and the heading on B. He said the attorney has not done a line by line comparison and recommended approval contingent on final review by counsel.

**Terry Ball moved to approve the agreement contingent upon final review by council. Tim Doyle seconded the motion. The motion passed unanimously.**

**Item 7) Presentation and discussion on Household Pollutant Regionalization, Including Voucher Numbers Utilized**

Bobby Schultz said citizens are calling in to the office for pollutant information and voucher numbers. He reviewed the numbers used from July 1, 2020-April 30, 2021. Chair Eudey mentioned there should be a line item for Wagoner for next year.

**Item 8) Presentation, discussion, and possible action on Recycling Programs, including:**

**8a) Consider Renewal of Glass Hauling Agreement, National Waste**

There was a brief discussion regard new locations in the future such as Wagoner. Chair Eudey said the original agreement states new locations to be negotiated at the time the new location is established.

**Terry Ball moved to approve the fourth renewal with National Waste for glass hauling. Derek Campbell seconded the motion. The motion passed unanimously.**

**8b) Consider Renewal of Oil Processing Agreement, OSI Environmental Inc.**

**John Fothergill moved to approve the renewal agreement with OSI Environmental Inc. Robert Werley seconded the motion. The motion passed unanimously.**

**8c) March 2021 Material & Revenue Depot Report with Operational Revenue Comparison**

Bobby Schultz said the price of clear plastic is at an all-time high of eighty-three cents per pound. He included that we are getting paid for used motor oil. He said we just sent 5,860 pounds of plastic bags to Arkansas that is recycled into plastic lumber. This is over half a million plastic bags. He added that since the prices are so high, staff is working diligently to send off as much material as possible. He referred to March's operational revenue on Page 3 of the report. He said all the centers are busy and he expected the collection numbers to continue to trend up until the repair is made at the transfer station. Bobby Schultz reported that Replenish asked if our baling center would take an event's collection from Bristow. Over 5,000 pounds were collected at this event.

Julie Monnot asked if public education is now referring citizens to the depots while items are being burned. Bobby Schultz as people call in, they are given the option to put in the bin to end up at Covanta or take to M.e.t. centers. John Fothergill asked if Tulsa noticed if their hauling numbers are down. Terry Ball responded there has not been a change.

**8d) Update and Friends of The M.e.t. Inc., Report on Pursuing Sponsorship of Two Recycling Centers**

Bobby Schultz said the company who plans to sponsor the Downtown Tulsa Depot is not ready to announce as yet. He said we are working to find a sponsor for East Tulsa Depot. Terry Ball asked if the sponsor is considering multiple years. Bobby Schultz responded yes.

**8e) Angel's Place Agreement for Attendant Services at Collinsville and Sand Springs**

Bobby Schultz explained Angel's Place has taken over the attendant's services agreement for Collinsville and Sand Springs since Brightway could no longer provide the service. Chair Eudey asked about the attachments. Attorney Tammy Ewing asked if the attachments were seen on another occasion. Terrie Hannam responded, the attachments were seen by the trustees when all agreements were approved last December.

**Tim Doyle moved approval of the agreement for attendant services for Collinsville and Sand Springs with Angel's Place retroactive to May 3, 2021. John Fothergill seconded the motion. The motion passed unanimously.**

**Item 9) Report of Public Relations & Education, including: Media, Ads, Articles, and Spring Events**

Bobby Schultz said page views and likes were up in April. We are slightly up on followers on Twitter.

Bobby Schultz said about 753 tires were collected at Oakhurst and thanked New Solutions for the donation of usage of rolloffs. He said the committee is dedicated to make this cleanup an ongoing event in an effort to clean up much needed area of Tulsa.

In regard to Enviro Expo held April 12, Bobby Schultz expressed thanks to the two main sponsors ONEOK and New Solutions. It was a good event. Ellen Bussert said staff had cards for citizens to visit every booth and to enter a drawing. There were many questions on batteries and she said she had the opportunity to discuss contamination. Bobby Schultz added that three television stations interviewed him during the event as well.

Bobby Schultz said we received a message from google that noted 26,115 people looked up the Broken Arrow Recycling Depot in one month period.

**Item 10) Update and related discussion on Grants and Funding Opportunity Efforts**

Bobby Schultz said he applied for a \$10,000 google ad grant and is hopeful it is approved. The \$10,000 is for non-profits and applied for through Friends of the M.e.t. Inc. He said Ali Kalenak got a grant through the education and is in the process of making vermi-composting bins for teachers for a Professional Service Day. He said we will have a \$600 bill for worms in the near future.

Bobby Schultz said he is still waiting to hear answers from grant applications that he sent out previously.

**Item 11) Comments by the Trustees**

Chair Eudey said he was thankful to Tim Doyle and the M.e.t.'s Finance Budget Committee and trustees working together to finalize the budget. He expressed appreciation to all the communities working together with the recent changes due to the fire at the recycling plant. Tim Doyle expressed appreciation of the Go Green Night event at the Drillers.

**Item 12) Comments from the Public**

No comments.

**Item 13) New Business**

There was no new business.

**Adjourn**

**Terry Ball** moved to adjourn and **John Fothergill** seconded the motion. The meeting adjourned at 1:50pm.

ATTEST:

Date Approved: 6-10-21

  
Chair

  
Secretary